



CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY

CARTA BOARD MEETING

June 15, 2016
1:00 PM

Lonnie Hamilton III Public Service Building
4045 Bridgeview Drive, Room B-225
North Charleston, SC 29405

REVISED AGENDA

1. Call to Order
2. Consideration of Board Minutes –May 18, 2016 Meeting
3. Operator Request for Proposals (RFP) – Request for Approval
4. FTA Section 5339 Subrecipient Agreement Between BCDCOG and CARTA – Request for Approval
5. Procurement of Trolley Replacement Vehicles – Request for Approval
6. Summer of CARTA Marketing Plan – Presentation – Daniel Brock
7. Financial Status Report – Robin Mitchum
8. Ridership Report – Rainee Kearney
9. Intermodal Facility Project Update – Jeff Burns
10. Executive Director's Report
11. Other Business, If Any
12. Public Comments, If Any
13. Board Comments, If Any
14. Adjournment

*Please note that the next **regularly scheduled** meeting of the CARTA Board will be WEDNESDAY, July 20, 2016 in Room B-225 of the Lonnie Hamilton III Public Service Building, 4045 Bridgeview Drive, North Charleston, SC 29405. Notice, including agenda documentation, will be sent to Board Members in advance of the meeting, as well as posted on www.ridecarta.com.*

CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
MAY 18, 2016

The Charleston Area Regional Transportation Authority (CARTA) Board of Directors met on Wednesday, May 18, 2016, at the Lonnie Hamilton III Public Service Building located at 4045 Bridgeview Drive, Room B-225 in North Charleston, South Carolina.

MEMBERSHIP: Ed Astle; Mary Beth Berry; Marty Bettelli; Michael Brown; Colleen Condon; Alfred Harrison; Will Haynie; James Lewis; Charles Lipuma; Katie McClure; Minnie Newman; Pat O'Neil; Joe Qualey; Gary Santos; Michael Seekings; Elliott Summey; Keith Summey; John Tecklenburg

MEMBERSHIP PRESENT: Ed Astle; Mary Beth Berry; Marty Bettelli; Michael Brown; Colleen Condon; Alfred Harrison; James Lewis; Pat O'Neil; Gary Santos

PROXIES: Kal Oyer for Joe Qualey; Jerry Lahm for Elliott Summey; Dennis Turner for Minnie Newman; Michael Mathis for John Tecklenburg

STAFF PRESENT: Ron Mitchum; Andrea Kozloski; Robin Mitchum; Ryan McClure; Jeff Burns; Michelle Emerson; Rainea Kearney; Kim Coleman

OTHERS PRESENT: Amy Jenkins (MGC); Sharon Hollis (Davis & Floyd); Sebastian Hale (Rawl Murdy Associates); Ginger Stevens (TransDev); Cindy Mitchell (TransDev); Jim Friarson (SCDOT); Bob King (City of North Charleston Council)

1. Call to Order

Interim Vice Chairman Michael Brown called the CARTA Board Meeting to order at 1:00 p.m. followed by a moment of silence.

2. Consideration of Board Minutes – April 20, 2016 Meeting

Ed Astle made a motion to approve the April 20, 2016 Meeting Notes as presented and Marty Bettelli seconded the motion. The motion was unanimously approved.

3. FY16 Budget Revision – Request for Approval – Robin Mitchum

Robin Mitchum, Finance Manager, presented the FY16 budget revision. Another revision will be submitted next month re-aligning the budget. After detailed discussion, Ms. Mitchum requested approval of the FY16 Budget Revision.

Colleen Condon made a motion to approve the FY16 Budget Revision as presented and Marty Bettelli seconded the motion. The motion was unanimously approved.

4. Financial Status Report – Robin Mitchum

Robin Mitchum, Finance Manager, presented the financial status report for the period ending April 30, 2016. She reported that the agency revenues and expenditures are in good shape. Excess of revenues over expenditures total \$531,850. The Board received the financial status report as information.

5. Ridership Report – Rainee Kearney

Rainee Kearney, Transit Coordinator, presented the ridership statistics for April 2016:

- Ridership for April was 336,331, a decrease of 24.15% over last year (which is a decrease of 67,166 passenger trips). Year-to-date, ridership is down by 15.1%.
- Routes that did not meet performance standards include: Rt. 21-Rutledge Grove; Rt. 40-Mt. Pleasant; Rt. 41-Coleman Boulevard.
- The system-wide cost per passenger was \$2.29, compared to \$1.76 last year.
- Revenue for the month was \$404,583.83, which is a decrease of 1% from last year. Year-to-date, revenue is up by 6.3%.
- Farebox recovery for the system was 34.5%.
- Tel-A-Ride ridership for the month was 5,843, which is a 12.9% decrease when compared to the same period last year. Year-to-date, ridership is down by 10%.
- The cost per Tel-A-Ride trip was \$24.91, which is a 9.2% increase over April of last year. The average cost is 15% more than last year's average.

The Board received the ridership report as information.

6. Comprehensive Operational Analysis Implementation Status Update – Ron Mitchum

Ron Mitchum updated the Board on the status of the implementation of the Comprehensive Operational Analysis. Slight modifications to new and modified routes were made in response to customer feedback and challenges identified when the actual implementation occurred. It was noted that Councilmember Lewis has received several comments regarding the King Street/Citadel Mall route. CARTA staff has offered to speak at meetings with Mr. Lewis' constituents to explain the route changes. Plans have been implemented for signage and route numbers to be more visible, to improve trash collection, and to clean and pressure wash shelters. The Board received the status update as information.

7. Intermodel Facility Project Update – Jeff Burns

Jeff Burns, Planning & Operations Manager, updated the Board on the Intermodel Facility Project. The project team continues efforts to finalize agreements with the partner agencies. The building and site design plans are advancing to 100% complete with the language of those agreements having been finalized. The next milestone is to execute a purchase/sale agreement with CSX Corporation as the previously drafted agreement expired. Mr. Burns also delivered a brief overview of accomplishments and milestones. The project is on course with the projected timeline (break ground in October 2016 with a final completion date of November 2017). The Board received the Intermodel Center Project update as information.

8. Executive Director's Report

Ron Mitchum, Executive Director, presented the following to the Board:

- During the last 30 days, CARTA and COG staff worked together to submit two applications for discretionary grants seeking funding for the replacement of CARTA buses.
- We have received COG approval for some Section 5310 funds which will be used to replace vehicles in the Tel-A-Ride fleet. As soon as the State approves the inclusion of the funds in the Statewide Transportation Improvement Program, we will move forward with the procurement of new vehicles.
- The five Dallas Commuter buses have been wrapped and are being put into service. The Goshen cutaways are now running.

- During the month of April, staff spent most of their time working to implement the route system changes associated with the approved COA. Overall, the process went well with minimal complaints.
- CARTA has been working with Rawle Murdy to launch the *Summer of CARTA* Marketing/PR program. Rawle Murdy will provide an overview of the program and its progress at the next Board meeting.
- The Rider Advisory Committee has been established and will hold their first meeting in June at the Charleston School of Law. We will report to the Board on a regular basis regarding the committee and its discussions/recommendations.
- Para Transit was on time 92.2% of the time during the month of April.
- Fixed Route was on time 82% of the time during the month of April. We are hopeful that we will see improvement in this measure with the schedule changes that were implemented as part of the COA. It appears that the changes are impacting on-time performance in a positive way. There were 4.01 hours of missed service during the month of April.
- There were 68 complaints and 5 commendations during the month of April. We continue to receive comments regarding the buses being late and the bus tracker not working correctly. We are hopeful we will see a reduction in the number of complaints with the changes implemented as part of the COA process. In addition, we are looking for ways to improve the bus tracker application for accuracy and reliability. The phone tree system has been adjusted to improve customer service.
- CARTA's consulting engineer, Davis & Floyd, have begun work on the design and permitting work for the shelter locations on Dorchester and Ashley Phosphate Roads. We are working to expedite the process in order to take advantage of the local matching funds from the City of North Charleston.

The Board received the Executive Director's report as information.

9. Other Business, If Any

Ginger Stevens, General Manager of TransDev, recognized Board meeting guest, Cindy Mitchell. Ms. Mitchell is a CARTA 15½ year veteran bus operator and was commended on social media for doing a good deed. Ms. Mitchell went above and beyond her daily responsibilities to assist a customer. The Board thanked Ms. Mitchell for her outstanding service.

10. Public Comments, If Any

There were no public comments.

11. Board Comments, If Any

There were no Board comments.

12. Adjournment

The meeting adjourned at 1:45 p.m.

Respectfully submitted,
Kim Coleman

SUBRECIPIENT GRANT AGREEMENT BETWEEN
THE BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
AND
SUBRECIPIENT:
CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY (CARTA)

SECTION I. GENERAL RECITALS

THIS SUBRECIPIENT GRANT AGREEMENT, made and entered into this ___ day of _____, 2016 by and between the Berkeley-Charleston-Dorchester Council of Governments, North Charleston, South Carolina, hereinafter referred to as "BCDCOG", and Subrecipient, Charleston Area Regional Transportation Authority (CARTA), Federal Transit Administration (FTA) Recipient ID# 1115, organized and existing under and by virtue of the laws of the State of South Carolina, with its principal offices in Charleston, South Carolina, located at 36 John Street, Charleston, SC 29403, hereinafter referred to as "Subrecipient".

WITNESSETH:

WHEREAS, BCDCOG and Subrecipient agree to work together in the development of the project as hereinafter more particularly described, and

WHEREAS, the Subrecipient shall perform the tasks as specified in the detailed Project Description and Scope of Service, hereinafter referred to as "ATTACHMENT A", for the contract period October 1, 2015 to December 31, 2016. The Subrecipient shall undertake and provide the services as described in "ATTACHMENT A" which reflects the Subrecipient's grant application on file with the BCDCOG; and

WHEREAS, the Subrecipient has represented to BCDCOG, through its application, that the Subrecipient is authorized, experienced and qualified to provide the services contemplated by this agreement and the BCDCOG has relied upon such representation; and

WHEREAS, the Fixing America's Surface Transportation (FAST) Act authorizes BCDCOG to enter into this agreement for such services.

NOW, THEREFORE, in consideration of these premises and of the mutual covenants herein set forth, it is agreed by and between the parties hereto as follows:

SECTION II. SCOPE OF SERVICES REQUIRED OF SUBRECIPIENT

The Subrecipient shall provide services in the Charleston-North Charleston Urbanized Area, using federal and local funds for administration, operations, and/or capital assistance. A detailed project description and scope of services is attached hereto as "ATTACHMENT A" and specifically made a part of this agreement.

SECTION III. CERTIFICATIONS AND ASSURANCES

The Subrecipient shall submit to BCDCOG all required certifications and assurances, including guarantees and declarations, as may be requested in the annual program announcement. An FTA certifications and assurances signature form and additional signature forms are attached hereto as "ATTACHMENT C" and specifically made a part of this agreement.

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SECTION IV. GRANT PASS THROUGH REQUIREMENTS

Grant Obligations - The Subrecipient must perform all of obligations under the FTA Section 5339 grant provisions, including, without limitation, restrictions on the source of the local share, accounting, records retention, and audit. BCDCOG may enforce against the Subrecipient any right that FTA may enforce against BCDCOG pertaining to the provision of FTA funds under the herein named grant.

Federal Requirements - The Subrecipient must comply with any and all laws, statutes, rules, regulations, circulars and directives, and the requirements of the federal and state governments which relate to or in any manner relate to the project activity. These regulations, circulars, and directives include, without limitation, the following: FTA Circular No. 4220.1D, Third Party Contracting Guidelines; 49 CFR Part 18, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments;" Office of Management and Budget Circular A-87, Revised, "Cost Principles Applicable to Grants and Contracts with State and Local Governments;" and any amendments or revisions to the foregoing.

Grant Indemnity - A Subrecipient's failure to properly perform obligations under the Section 5339 grant agreement constitutes a material breach of this Subrecipient Agreement. The Subrecipient agrees to indemnify and hold harmless BCDCOG from any liability, demand, claim, penalty or any other damage arising or resulting from a breach of any term, condition or provision of this Subrecipient Agreement of any of the provisions in the grant agreement, including, without limitation, any demand for return of all or a portion of the FTA Grant funds.

Maintenance of & Access to Records/Audit - The subrecipient must maintain books, records, documents, and other evidence directly pertinent to work under this Subrecipient Agreement in accordance with 2 C.F.R. §§ 200.500 *et seq.* CARTA, and its authorized contractor and subcontractors, shall comply with the audit requirements set forth in Subpart F of Uniform Administrative Requirements, 2 C.F.R. §§ 200.500 *et seq.* (2013). Subrecipients must also maintain, for a period of three years from the date of grant close-out, the financial information and data used in the preparation or support of the actual costs submitted for reimbursement. The subrecipient agrees to permit BCDCOG, FTA, the U.S. DOT Secretary and the U.S. Comptroller General, or their duly authorized representative, to inspect all work, materials, payrolls, and other data and records and to conduct performance and/or financial audits of books, records and accounts pertaining to its expenditures related to this Subrecipient agreement.

In addition, the subrecipient will be responsible for meeting the audit requirements in accordance with Generally Accepted Government Auditing Standards (GAGAS). CARTA, and its authorized contractor and subcontractors, shall comply with the audit requirements set forth in Subpart F of Uniform Administrative Requirements, 2 C.F.R. §§ 200.500 *et seq.* (2013). Upon BCDCOG's request, the subrecipient must submit a copy of its audit completed in accordance with the above-described requirements within 30 days after completion of the audit, but no later than nine (9) months after the end of the audit period.

Third Party Obligations - The subrecipient is solely liable to third parties with whom it enters into contracts to effectuate the purposes of this agreement. Subrecipients must ensure that each third party

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contractor and its subcontractors at any tier comply with all applicable Federal requirements as required under the FTA Section 5339 grant conditions, in addition to all requirement of FTA circular C 4220.1F. Subrecipients must pay directly such parties for all amounts due under said arrangements. The subrecipient must indemnify, defend, and hold BCDCOG and FTA harmless from any and all claims and liabilities in any way related to contracts with such third parties.

The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

Civil Rights –

A. Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, and the non-discrimination provisions of 23 C.F. R. §§ 200 – 230 and 49 C.F.R. § 21 with respect to Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 apply to all programs and activities of subrecipient by reason of receipt of federal funds under this Agreement.

B. Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:

1. Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Subrecipient agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq ., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Subrecipient agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

2. Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, the Subrecipient agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

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3. Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Subrecipient agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Subrecipient agrees to comply with any implementing requirements FTA may issue.

C. The Subrecipient also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

Disadvantaged Business Enterprises - This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs*. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. The BCDCOG overall goal for DBE participation is 3.4%. A separate goal has not been established for this Subrecipient agreement.

The Subrecipient shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Subrecipient shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the Subrecipient to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the BCDCOG deems appropriate. Each subcontract the Subrecipient signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).

The Subrecipient will be required to report its DBE participation obtained through race-neutral means throughout the period of performance.

The Subrecipient is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the Subrecipient receipt of payment for that work from the Subrecipient. In addition, is required to return any retainage payments to those subcontractors within 30 days after the subcontractor's work related to this contract is satisfactorily completed.

The Subrecipient must promptly notify BCDCOG, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the BCDCOG.

Satisfactory Continuing Control - The Subrecipient agrees that it will comply with the requirements of FTA Circular 9070.1G and the equipment management section of the BCDCOG PMP in the management of real property, equipment, and supplies. In accordance with the BCDCOG PMP, a lien will be recorded against the title for all vehicles purchased using FTA funds disbursed by BCDCOG as the designated recipient.

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SECTION V. SCHEDULE (TIME OF PERFORMANCE)

The effective date of this agreement will be the date of execution as shown in Section I above. The period covered under this agreement is from October 1, 2015 to December 30, 2016. The Subrecipient shall begin work upon receipt of the BCDCOG's written notice to proceed.

SECTION VI. FEE AND COSTS

A. Compensation: For the services covered under this agreement, the Subrecipient shall be compensated by BCDCOG as follows:

<u>Federal Transit Administration (FTA):</u>	
Bus and Bus Facilities (FTA Section 5339)	\$1,929,404
 Maximum Funding Available through BCDCOG	 \$1,929,404

B. Funding Summary. The amount of compensation set forth in "ATTACHMENT A, FUNDING SUMMARY," attached hereto and specifically made a part of this agreement represents a detailed funding summary for the project.

SECTION VII. MODE OF PAYMENT

Payment for all authorized and approved services and other items covered under this agreement shall be in accordance with the BCDCOG accounting policies and procedures.

SECTION VIII. GENERAL PROVISIONS

The BCDCOG and the Subrecipient mutually agree as follows:

A. Terms and Conditions. The general terms and conditions contained in FTA Grant Agreement, included herein by reference, shall be followed subject to any additions, revisions or modifications required by the Federal Transit Administration and/or BCDCOG. Any violation of a requirement in the BCDCOG Program Management Plan (PMP) applicable to the Subrecipient or this project may result in penalties to the violating party. Requirements that do not apply to Subrecipients or this project will not be enforced.

B. Drug-Free Workplace Certification. By execution of this agreement, Subrecipient certifies that it will comply with all applicable provisions of The Drug-Free Workplace Act, Title 44, Chapter 107 of the South Carolina Code of Laws, as amended.

C. Successors and Assigns. BCDCOG and Subrecipient each binds itself, its successors, and assigns to the other party, with respect to these requirements.

D. Third-Party Contracts. Because the project activities performed by a third-party contractor must be carried out in accordance with BCDCOG, state and federal requirements, the

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Subrecipient agrees to include the appropriate clauses from the FTA circular 4220.1F in each third-party contract.

E. Reports and Deliverables. The Subrecipient shall submit to BCDCOG reports, completed surveys and invoices in a timely manner. Failure on the part of the Subrecipient to comply with this requirement may result in suspension of expense reimbursements. The following deliverables may apply;

<u>Deliverable</u>	<u>Due Date</u>	<u>Recipient</u>
Uniform Report on DBE Usage	Dec. 1 & April 1	BCDCOG Project Manager
Generalized Drug Testing Results	Quarterly	BCDCOG Project Manager
FTA Section 5339 Performance Measures	Quarterly	BCDCOG Project Manager
Request for Reimbursement	Monthly	BCDCOG Finance Manager

F. Audit Requirements. The Subrecipient shall submit to BCDCOG an Subpart F of Uniform Administrative Requirements, 2 C.F.R. §§ 200.500 Audit Report within the earlier of nine (9) months after the Subrecipient's fiscal year end or within 30 days of their receipt.

G. Changes or Modifications. All changes or modifications to this agreement must be in writing and signed by both parties.

H. Entire Agreement. This agreement, with the referenced attachments, constitutes the entire agreement between the parties and, except for modifications prepared in accordance with provisions hereof, there are no collateral contracts or agreements between the parties relating to this work. This agreement is to be interpreted under the laws of the State of South Carolina.

I. Incorporation of FTA Terms. The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1F are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Subrecipient shall not perform any act, fail to perform any act, or refuse to comply with any BCDCOG requests which would cause the BCDCOG to be in violation of the FTA terms and conditions.

J. Governing Law. The interpretation and enforcement of the Subrecipient Agreement is governed by the laws of the State of South Carolina, the state in which the Subrecipient Agreement is signed. The parties agree to submit any disputes arising under the Subrecipient Agreement to a court of competent jurisdiction located in State of South Carolina.

K. Authority. Each of the signatories to this Subrecipient Agreement represent that he or she is authorized to sign the Subrecipient Agreement on behalf of such party and that all approvals, resolutions and consents which must be obtained to bind such party have been obtained that no further approvals, acts or consents are required to bind such party to this Subrecipient Agreement.

BCDCOG: SC-2016-001-00

GRANT: FFY 2013, 2014, 2016 FTA Section 5339 (Bus and Bus Facilities)

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L. Ambiguities. The parties have each carefully reviewed this Subrecipient Agreement and have agreed to each term of this Subrecipient Agreement. No ambiguity is presumed to be construed against either party.

BCDCOG: SC-2016-001-00

GRANT: FFY 2013, 2014, 2016 FTA Section 5339 (Bus and Bus Facilities)

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IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year first above written.

SUBRECIPIENT

WITNESS:

By: _____
(Signature)

FTA. ID # 1115

Title

BERKELEY-CHARLESTON-DORCHESTER
COUNCIL OF GOVERNMENTS

WITNESS:

(Signature)

Title

BCDCOG: SC-2016-001-00

GRANT: FFY 2013, 2014, 2016 FTA Section 5339 (Bus and Bus Facilities)

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ATTACHMENT A

PROJECT DESCRIPTION/SCOPE OF SERVICES

This grant application is for FY 2013, FY 2014, and FY 2015 funding for Section 5339 appropriated in the total amount of \$1,929,404 (federal portion). The BCDCOG as designated recipient is making application on behalf of CARTA as the sub-recipient. CARTA will utilize these funds for the purchase of seven (7) replacement buses and associated capital items.

FTA Section 5339 –Bus and Bus Facilities (Federal Share)

CARTA shall purchase seven transit vehicles as an 80% federal share of the expenditure:

Federal Allocation	\$1,929,404
Local Match	<u>\$ 482,351</u>
Total Project	\$2,411,755

BCDCOG: SC-2016-001-00

GRANT: FFY 2013, 2014, 2016 FTA Section 5339 (Bus and Bus Facilities)

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Attachment B

FEDERAL FY 2016 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

Name of Applicant: _____

Name and Relationship of Authorized Representative: _____

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2016.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2016.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. Chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature: _____

Date: _____

Name: _____

Authorized Representative of Applicant

BCDCOG: SC-2016-001-00

GRANT: FFY 2013, 2014, 2016 FTA Section 5339 (Bus and Bus Facilities)

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Attachment C
CERTIFICATION FOR CIVIL RIGHTS COMPLAINT STATUS

_____ I hereby certify that our organization does NOT have any pending Title VI (Civil Rights) complaints of discrimination filed against its transit program.

_____ I hereby certify that our organization DOES have _____ (number) pending Title VI (Civil Rights) complaints of discrimination filed against its transit program. This complaint(s), and its status, is briefly described below. The agency agrees it will keep the South Carolina Department of Transportation's Office of Public Transit informed of any changes in the status of that complaint(s).

To comply with the Civil Rights Act of 1964, Title VI, the Americans with Disabilities Act of 1990, Title II, and the Vocational Rehabilitation Act of 1973, Section 504, we do not discriminate on the basis of disability, race, color, national origin, or gender.

Signature

Title

Printed Name

Date

Agency Name

BCDCOG: SC-2016-001-00

GRANT: FFY 2013, 2014, 2016 FTA Section 5339 (Bus and Bus Facilities)

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AND
SUBRECIPIENT:
CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY (CARTA)

Attachment D
TITLE VI PROGRAM REPORT

October 1, 2014– September 30, 2015

Legal Name of Applicant: _____

I certify that to the best of my knowledge, no complaints or lawsuits alleging discrimination have been filed against _____ (*Legal Name of Applicant*) during the period of October 1, 2014 – September 30, 2015.

The following Title VI complaints or lawsuits alleging discrimination have been filed with the applicant during the period October 1, 2014 – September 30, 2015:

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

I certify that to the best of my knowledge, the above described complaints or lawsuits alleging discrimination have been filed against (*Legal Name of Applicant*) _____ during the period of October 1, 2014 – September 30, 2015.

Signature and Title of Authorized Official

Date

BCDCOG: SC-16-X013

GRANT: FFY 2013, 2014, 2015 FTA Section 5339 (Bus & Bus Facilities)

SUBRECIPIENT GRANT AGREEMENT BETWEEN
THE BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
AND
SUBRECIPIENT:
CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY (CARTA)

PROGRAM PERFORMANCE MEASURES TO BE REPORTED QUARTERLY

Not Applicable to this award.

CARTA
Statement of Revenues & Expenditures
For the Month Ending May 31, 2016

Time elapsed:
67%

	<u>Revised FY16 Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<u>Revenues</u>			
Farebox	2,696,890	1,766,124	65%
Passes	661,941	377,206	57%
COC Shuttle	452,580	307,017	68%
MUSC	807,000	542,940	67%
City of Charleston - DASH	978,390	332,100	34%
City of North Charleston	1,442,330	-	0%
NASH	300,000	200,000	67%
Partnerships	100,000	-	0%
Federal	12,161,349	5,097,247	42%
State Mass Transit Funds	418,099	418,099	100%
Sales Tax - Charleston County	7,927,250	5,284,833	67%
Advertising	700,000	529,555	76%
Interest	300	179	60%
Montague Ave. - Proceeds from Sale	2,769,320	-	0%
Insurance Proceeds	70,000	70,936	N/A
Miscellaneous	1,850	801	43%
TOTAL REVENUES	<u>31,487,299.00</u>	<u>14,927,037</u>	47%

<u>Expenditures</u>			
Staff Salaries	645,225	451,426	70%
Supplies	45,000	8,772	19%
Printing	100,000	30,606	31%
Marketing:	60,000	35,000	58%
Parking (Employee)	9,600	6,245	65%
Accounting (Outside Services & Auditin	26,040	13,640	52%
Postage	2,750	2,085	76%
Dues/Publications	2,525	1,510	60%
Facility Maintenance	75,000	27,536	37%
Training/Travel	2,000	1,483	74%
Office Equipment Rental	19,600	12,537	64%
Office Equipment Maintenance	16,000	9,516	59%
Rent	7,466	4,355	58%
Communications	26,000	16,940	65%
Utilities	9,990	4,826	48%
Advertising	7,500	3,583	48%
Public Notices	5,000	2,985	60%

CARTA
Statement of Revenues & Expenditures
For the Month Ending May 31, 2016

Time elapsed:
67%

	<u>Revised FY16 Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Money Counting	60,000	22,957	38%
Other Professional Services:	60,000	11,544	19%
Low Income Fare Determination	37,000	27,750	75%
Bus Shelter Cleaning	42,708	42,120	99%
Vehicle Maintenance	376,000	246,572	66%
Operating Fees & Licenses	15,000	10,994	73%
Insurance	527,595	505,193	96%
Fuel	1,250,000	622,338	50%
Fixed Route	12,668,680	8,317,937	66%
Paratransit	2,272,001	1,401,147	62%
Miscellaneous	12,500	6,748	54%
Intermodal Infrastructure - Construction	7,211,650	-	0%
Rolling Stock	4,529,933	1,870,118	41%
Bus Shelter Construction/Bench Install	70,000	-	0%
Security/Cameras	70,000	14,808	21%
Signage	10,000	-	0%
Capital (IT, Facility Repairs/Maint)	687,215	6,688	1%
Engineering	45,850	38,676	84%
Engineering - Intermodal	50,000	40,500	81%
Trolley (FTA Payback)	19,667	19,647	100%
Leeds Ave. (FTA Payback)	411,804	411,804	100%
TOTAL EXPENDITURES	<u>31,487,299</u>	<u>14,250,586</u>	45%
 Excess (Deficit) of Revenues Over (Under) Expenditures	 <u>-</u>	 <u>676,451</u>	

CARTA
Statement of Revenues & Expenditures
For the Month Ending May 31, 2016

	Administration	Operating	Capital	TOTAL
EXPENDITURES:				
Salaries & Benefits	288,713	162,713		451,426
Total Direct Personnel	288,713	162,713	-	451,426
Supplies	5,234	3,538		8,772
Printing	170	30,436		30,606
Marketing	35,000			35,000
Parking (Employee)	6,245	-		6,245
Accounting (Outside Services & Auditing)	13,640			13,640
Postage	2,085			2,085
Dues/Publications	1,260	250		1,510
Facility Maintenance		27,536		27,536
Training/Travel	1,171	312		1,483
Office Equipment Rental	12,537			12,537
Office Equipment Maintenance	8,448	1,068		9,516
Rent	1,355	3,000		4,355
Communications	4,307	12,633		16,940
Utilities		4,826		4,826
Advertising	3,583			3,583
Public Notices	2,985			2,985
Money Counting		22,957		22,957
Other Professional Services	10,438	1,106		11,544
Low Income Fare Determination		27,750		27,750
Bus Shelter Cleaning		42,120		42,120
Vehicle Maintenance		246,572		246,572
Operating Fees & Licenses		10,994		10,994
Insurance	10,930	494,263		505,193
Fuel		622,338		622,338
Fixed Route		8,317,937		8,317,937
Paratransit Services		1,401,147		1,401,147
Miscellaneous	6,748			6,748
Intermodal Infrastructure - Construction			-	-
Rolling Stock			1,870,118	1,870,118
Bus Shelter Construction/Bench Install			-	-
Security Cameras		14,808	-	14,808
Signage			-	-
Capital (IT, Facility Repairs/Maint)		6,688		6,688
Engineering	2,159	36,517	-	38,676
Engineering - Intermodal		40,500		40,500
Trolley (FTA Payback)			19,647	19,647
Leeds Ave. (FTA Payback)			411,804	411,804
TOTAL EXPENDITURES	417,008	11,532,009	2,301,569	14,250,586

CARTA
Statement of Revenues & Expenditures
For the Month Ending May 31, 2016

	Administration	Operating	Capital	TOTAL
<u>REVENUE</u>				
Farebox		1,766,124		1,766,124
Passes		377,206		377,206
COC Shuttle		307,017		307,017
MUSC		542,940		542,940
City of Charleston - DASH		332,100		332,100
City of North Charleston		-		-
NASH		200,000		200,000
Partnerships		-		-
Federal		4,158,969	938,278	5,097,247
State Mass Transit Funds			418,099	418,099
Sales Tax - Charleston County	1,033,099	3,306,542	945,192	5,284,833
Advertising	59,380	470,175		529,555
Interest	179			179
Montague Ave. - Proceeds from Sale				-
Insurance Proceeds		70,936		70,936
Miscellaneous	801			801
TOTAL REVENUES	1,093,459	11,532,009	2,301,569	14,927,037
EXCESS OF REVENUES OVER EXPENDITURES	676,451	-	-	676,451

CARTA

Charleston Area Regional Transportation Authority

INTER-OFFICE MEMORANDUM

TO: Ronald Mitchum, Executive Director

FROM: Raine'e' Kearney, Transit Coordinator

DATE: June 8, 2016

SUBJECT: May 2016 Ridership Report Summary Statistics

CC: file

As requested, the following information presents an overview of the ridership statistics for the month of May 2016.

- Ridership for May was 321,224, a decrease of 22.5% over last year. That is a decrease of 80,609 passenger trips. Year-to-date, ridership is down by 16.6%
- Routes that did not meet performance standards include -Rt. 41-Coleman Blvd., Rt. 42 Wando Circulator, Rt. 102 North Neck/Rutledge Ave., Rt. 104 Montague Ave., Rt. 204 MUSC/Calhoun Circulator, and Rt. 213 Lockwood/Calhoun.
- The system wide cost per passenger was \$2.22 (\$1.79 last year)
- Revenue for the month was \$399,325.07, which is a decrease of 0.2% from last year. Year-to-date, revenue is up by 5.7%
- Farebox recovery for the system was 35.9%
- Tel-A-Ride ridership for the month was 5,758, which is a 17.6% decrease when compared to the same period last year. Year-to-date ridership is down by 11.4%.
- The cost per Tel-A-Ride trip was \$26.73 which is a 20.3% increase over May of last year. The average cost is 15.7% more than last year's average.

Please feel free to contact me with any questions or for further information.

Revenue/Cost/Ridership for the Month of May 2016

Route Name	Revenue	Pass/Presale Revenue	2015 Revenue	2016 Revenue	Cost of Operation	Weekday Hours of Operation	Saturday Hours of Operation	Sunday Hours of Operation	Holiday Hours of Operation	Hours Operated	Percent Cost Recovered	Cost Per Passenger	Deviation From System Average	Allowable Deviation Under Performance Standards	Passengers Per Hour	Passenger Per Hour Target Under Performance Standards	2015 Ridership	2016 Ridership	Change from Last Year	% of Total Ridership
1 James Island-North Charleston Express	\$ 3,057.37	\$ 16,721.88	\$ 20,002.40	\$ 19,779.24	\$ 58,919.62	43.1	0.00	0.00	0.00	905.45	33.57%	2.43	-2.31%	-5.00%	18	15	14,554	16,087	1,533	5.01%
2 Mt. Pleasant - West Ashley Express	\$ 1,494.90	\$ 11,473.40	\$ 10,708.94	\$ 12,968.30	\$ 42,951.09	31.1	0.00	0.00	0.00	654.08	30.19%	\$ 3.48	-5.69%	-5.00%	13	15	7,337	8,626	1,289	2.69%
3 Dorchester Road Express	\$ 1,461.21	\$ 7,262.31	\$ 8,243.59	\$ 8,723.51	\$ 31,278.18	22.4	0.00	0.00	0.00	470.33	27.89%	\$ 4.64	-7.99%	-5.00%	10	15	4,575	4,860	285	1.51%
4 NASH Express	\$ 3,141.43	\$ 22,391.09	\$ 8,936.26	\$ 25,532.52	\$ 25,304.83	13.3	13.30	7.30	7.30	376.30	100.90%	\$ (0.13)	65.02%	-5.00%	5	15	2,086	1,789	(297)	0.56%
10 Rivers Avenue	\$ 72,885.17	\$ 11,779.50	\$ 87,741.73	\$ 84,664.66	\$ 172,465.35	112.3	45.73	25.27	25.27	2692.84	49.09%	\$ 1.11	13.21%	-10.00%	29	20	97,626	78,871	(18,755)	24.55%
11 Dorchester/Airport	\$ 25,834.88	\$ 4,104.16	\$ 26,796.25	\$ 29,939.05	\$ 78,284.25	43.8	39.62	22.00	22.00	1210.28	38.24%	\$ 1.76	2.36%	-10.00%	23	20	33,929	27,480	(6,449)	8.55%
12 Upper Dorchester AFB	\$ 24,903.56	\$ 3,780.20	\$ 31,382.29	\$ 28,683.76	\$ 84,103.23	48.6	34.50	23.88	23.88	1301.88	34.11%	\$ 2.19	-1.77%	-10.00%	19	20	33,066	25,311	(7,755)	7.88%
13 Remount Road	\$ 6,515.92	\$ 1,173.64	\$ 7,259.12	\$ 7,689.57	\$ 39,356.15	22.0	20.68	8.97	8.97	597.49	19.54%	\$ 4.03	-16.34%	-10.00%	13	20	9,396	7,858	(1,538)	2.45%
20 King Street/Citadel	\$ 6,915.19	\$ 1,253.02	\$ 11,796.30	\$ 8,168.20	\$ 30,475.85	15.5	14.75	12.20	12.20	457.70	26.80%	\$ 2.66	-9.08%	-10.00%	18	20	15,535	8,390	(7,145)	2.61%
30 Savannah Highway	\$ 9,139.80	\$ 1,598.20	\$ 11,160.47	\$ 10,738.00	\$ 43,355.11	23.0	26.63	11.82	11.82	660.44	24.77%	\$ 3.05	-11.11%	-10.00%	16	20	13,725	10,701	(3,024)	3.33%
31 Folly Road	\$ 4,710.12	\$ 785.40	\$ 5,748.57	\$ 5,495.52	\$ 30,300.52	16.1	12.50	11.00	11.00	454.94	18.14%	\$ 4.72	-17.74%	-15.00%	12	10	6,741	5,259	(1,482)	1.64%
32 North Bridge	\$ 9,105.19	\$ 1,662.75	\$ 14,691.73	\$ 10,767.94	\$ 29,127.19	15.3	14.25	9.87	9.87	436.47	36.97%	\$ 1.65	1.09%	-10.00%	26	20	18,325	11,133	(7,192)	3.47%
33 St. Andrews/Ashley River Rd.	\$ 9,639.41	\$ 1,773.16		\$ 11,412.57	\$ 47,766.36	29.8	11.26	9.77	9.77	729.88	23.89%	\$ 3.06	-11.99%	-10.00%	16	20	-	11,872	11,872	3.70%
40 Mt. Pleasant	\$ 8,677.98	\$ 1,501.66	\$ 14,591.72	\$ 10,179.64	\$ 43,122.61	23.5	25.12	10.17	10.17	656.78	23.61%	\$ 3.28	-12.27%	-10.00%	15	20	16,367	10,055	(6,312)	3.13%
41 Coleman Boulevard	\$ 1,731.75	\$ 263.59	\$ 2,179.72	\$ 1,995.34	\$ 25,555.76	15.5	13.95	0.00	0.00	380.25	7.81%	\$ 13.35	-28.07%	-10.00%	5	20	3,115	1,765	(1,350)	0.55%
42 Wando Circulator	\$ 1,949.30	\$ 367.71		\$ 2,317.02	\$ 25,346.76	12.7	12.37	10.13	10.13	376.96	9.14%	\$ 9.35	-26.74%	-15.00%	7	10	-	2,462	2,462	0.77%
102 North Neck/ Rutledge Ave	\$ 2,763.10	\$ 673.77	\$ 4,179.42	\$ 3,436.87	\$ 47,628.51	30.4	22.17	0.00	0.00	727.71	7.22%	\$ 9.80	-28.66%	-15.00%	6	10	5,746	4,511	(1,234)	1.40%
103 Leeds Avenue	\$ 2,204.68	\$ 430.51	\$ 3,172.82	\$ 2,635.19	\$ 17,768.74	12.3	0.00	0.00	0.00	257.67	14.83%	\$ 5.25	-21.05%	-15.00%	11	10	5,092	2,883	(2,209)	0.90%
104 Montague Avenue	\$ 3,014.02	\$ 626.89	\$ 5,188.76	\$ 3,640.91	\$ 36,547.67	22.6	19.67	0.00	0.00	553.28	9.96%	\$ 7.84	-25.92%	-15.00%	8	10	7,388	4,197	(3,190)	1.31%
203 Medical University Shuttle	\$ 13.28	\$ 35,298.33	\$ 39,352.30	\$ 35,311.61	\$ 35,529.34	25.6	0.00	0.00	0.00	537.25	99.39%	\$ 0.02	63.51%	-15.00%	19	10	10,764	10,256	(508)	3.19%
204 MUSC/ Calhoun Circulator	\$ 125.44	\$ 28.00		\$ 153.43	\$ 10,124.66	6.5	0.00	0.00	0.00	137.34	1.52%	\$ 53.19	-34.36%	-15.00%	1	10	-	187	187	0.06%
210 Aquarium/ CoFC DASH	\$ -	\$ 43,479.67	\$ 36,846.89	\$ 43,479.67	\$ 33,485.08	33.1	11.93	11.55	0.00	505.07	129.85%	\$ (0.74)	93.97%	-15.00%	27	10	11,220	13,458	2,238	4.19%
211 Meeting/King DASH	\$ -	\$ 17,940.00	\$ 16,555.56	\$ 17,940.00	\$ 69,565.94	35.5	33.27	32.41	0.00	1073.04	25.79%	\$ 1.39	-10.09%	-15.00%	35	10	57,860	37,140	(20,720)	11.56%
213 Lockwood/Calhoun DASH	\$ 4.50	\$ 9,940.00	\$ 11,556.66	\$ 9,944.50	\$ 29,508.98	15.6	13.33	10.33	0.00	442.48	33.70%	\$ 1.58	-2.18%	-15.00%	28	10	13,798	12,401	(1,397)	3.86%
301 Glenn McConnell Circulator	\$ 3,179.76	\$ 548.27	\$ 10,856.69	\$ 3,728.04	\$ 25,063.44	15.7	10.70	0.00	0.00	372.50	14.87%	\$ 5.81	-21.01%	-15.00%	10	10	13,589	3,671	(9,918)	1.14%
TOTAL	\$ 202,467.96	\$ 196,857.11	\$ 388,948.17	\$ 399,325.07	\$ 1,112,935.21	685.3	395.7	216.7	162.4	16,968.4	35.88%	\$ 2.22					401,833	321,224	(80,609)	100.0%

NOT meeting Revenue Recovery Standards

Meeting Passenger Per Hour Standards

NOT Meeting Passenger Per Hour Standards

Revenue/Cost/Ridership Excluding Pre-Paid Routes for May 2016

Route Name	Revenue	Pass/Presale Revenue	2015 Revenue	2016 Revenue	Cost of Operation	Weekday Hours of Operation	Saturday Hours of Operation	Sunday Hours of Operation	Holiday Hours of Operation	Hours Operated	Percent Cost Recovered	Cost Per Passenger	Deviation From System Average	Allowable Deviation Under Performance Standards	Passengers Per Hour	Passenger Per Hour Target Under Performance Standards	2015 Ridership	2016 Ridership	Change from Last Year	% of Total Ridership
1 James Island-North Charleston Express	\$3,057.37	\$16,721.88	\$20,002.40	\$19,779.24	\$58,919.62	43.1	0.0	0.0	0.0	905.5	33.57%	2.43	4.52%	-5.00%	18	15	14,554	16,087	1,533	6.53%
2 Mt. Pleasant - West Ashley Express	\$1,494.90	\$11,473.40	\$10,708.94	\$12,968.30	\$42,951.09	31.1	0.0	0.0	0.0	654.1	30.19%	3.48	1.14%	-5.00%	13	15	7,337	8,626	1,289	3.50%
3 Dorchester Road Express	\$1,461.21	\$7,262.31	\$8,243.59	\$8,723.51	\$31,278.18	22.4	0.0	0.0	0.0	470.3	27.89%	\$ 4.64	-1.16%	-5.00%	10	15	4,575	4,860	285	1.97%
4 NASH Express																				
10 Rivers Avenue	\$72,885.17	\$11,779.50	\$87,741.73	\$84,664.66	\$172,465.35	112.3	45.7	25.3	25.3	2692.8	49.09%	\$ 1.11	20.04%	-10.00%	29	20	97,626	78,871	(18,755)	32.04%
11 Dorchester/Airport	\$25,834.88	\$4,104.16	\$26,796.25	\$29,939.05	\$78,284.25	43.8	39.6	22.0	22.0	1210.3	38.24%	\$ 1.76	9.20%	-10.00%	23	20	33,929	27,480	(6,449)	11.16%
12 Upper Dorchester AFB	\$24,903.56	\$3,780.20	\$31,382.29	\$28,683.76	\$84,103.23	48.6	34.5	23.9	23.9	1301.9	34.11%	\$ 2.19	5.06%	-10.00%	19	20	33,066	25,311	(7,755)	10.28%
13 Remount Road	\$6,515.92	\$1,173.64	\$7,259.12	\$7,689.57	\$39,356.15	22.0	20.7	9.0	9.0	597.5	19.54%	\$ 4.03	-9.51%	-10.00%	13	20	9,396	7,858	(1,538)	3.19%
20 King Street/Citadel	\$6,915.19	\$1,253.02	\$11,796.30	\$8,168.20	\$30,475.85	15.5	14.8	12.2	12.2	457.7	26.80%	\$ 2.66	-2.25%	-10.00%	18	20	15,535	8,390	(7,145)	3.41%
30 Savannah Highway	\$9,139.80	\$1,598.20	\$11,160.47	\$10,738.00	\$43,355.11	23.0	26.6	11.8	11.8	660.4	24.77%	\$ 3.05	-4.28%	-10.00%	16	20	13,725	10,701	(3,024)	4.35%
31 Folly Road	\$4,710.12	\$785.40	\$5,748.57	\$5,495.52	\$30,300.52	16.1	12.5	11.0	11.0	454.9	18.14%	\$ 4.72	-10.91%	-15.00%	12	10	6,741	5,259	(1,482)	2.14%
32 North Bridge	\$9,105.19	\$1,662.75	\$14,691.73	\$10,767.94	\$29,127.19	15.3	14.3	9.9	9.9	436.5	36.97%	\$ 1.65	7.92%	-10.00%	26	20	18,325	11,133	(7,192)	4.52%
33 St. Andrew/ Ashley River Rd.	\$9,639.41	\$1,773.16	\$0.00	\$11,412.57	\$47,766.36	29.8	11.3	9.8	9.8	729.9	23.89%	\$ 3.06	-5.16%	-10.00%	16	20	-	11,872	11,872	4.82%
40 Mt. Pleasant	\$8,677.98	\$1,501.66	\$14,591.72	\$10,179.64	\$43,122.61	23.5	25.1	10.2	10.2	656.8	23.61%	\$ 3.28	-5.44%	-10.00%	15	20	16,367	10,055	(6,312)	4.08%
41 Coleman Boulevard	\$1,731.75	\$263.59	\$2,179.72	\$1,995.34	\$25,555.76	15.5	14.0	0.0	0.0	380.3	7.81%	\$ 13.35	-21.24%	-10.00%	5	20	3,115	1,765	-	0.72%
42 Wando Circulator	\$1,949.30	\$367.71	\$0.00	\$2,317.02	\$25,346.76	12.7	12.4	10.1	10.1	377.0	9.14%	\$ 9.35	-19.91%	-15.00%	7	10	-	2,462	-	1.00%
102 North Neck/ Rutledge Ave	\$2,763.10	\$673.77	\$4,179.42	\$3,436.87	\$47,628.51	30.4	22.2	0.0	0.0	727.7	7.22%	\$ 9.80	-21.83%	-15.00%	6	10	5,746	4,511	(1,234)	1.83%
103 Leeds Avenue	\$2,204.68	\$430.51	\$3,172.82	\$2,635.19	\$17,768.74	12.3	0.0	0.0	0.0	257.7	14.83%	\$ 5.25	-14.22%	-15.00%	11	10	5,092	2,883	(2,209)	1.17%
104 Montague Avenue	\$3,014.02	\$626.89	\$5,188.76	\$3,640.91	\$36,547.67	22.6	19.7	0.0	0.0	553.3	9.96%	\$ 7.84	-19.09%	-15.00%	8	10	7,388	4,197	(3,190)	1.71%
203 Medical University Shuttle																				
204 MUSC/ Calhoun Circulator	\$125.44	\$28.00	\$0.00	\$153.43	\$10,124.66	6.5	0.0	0.0	0.0	137.3	1.52%	\$ 53.19	-27.53%	-15.00%	1	10	-	187	187	0.08%
210 Aquarium/ CofC DASH																				
211 Meeting/King DASH																				
213 Lockwood/Calhoun DASH																				
301 Glenn McConnell Circulator	\$3,179.76	\$548.27	\$10,856.69	\$3,728.04	\$25,063.44	15.7	10.7	0.0	0.0	372.5	14.87%	\$ 5.81	-14.17%	-15.00%	10	10	13,589	3,671	(9,918)	1.49%
TOTAL	\$199,308.75	\$67,808.02	\$275,700.50	\$267,116.77	\$919,541.04	562.2	323.9	155.1	155.1	14034.3	29.05%	\$ 2.65					306,105	246,180	(59,925)	100.00%

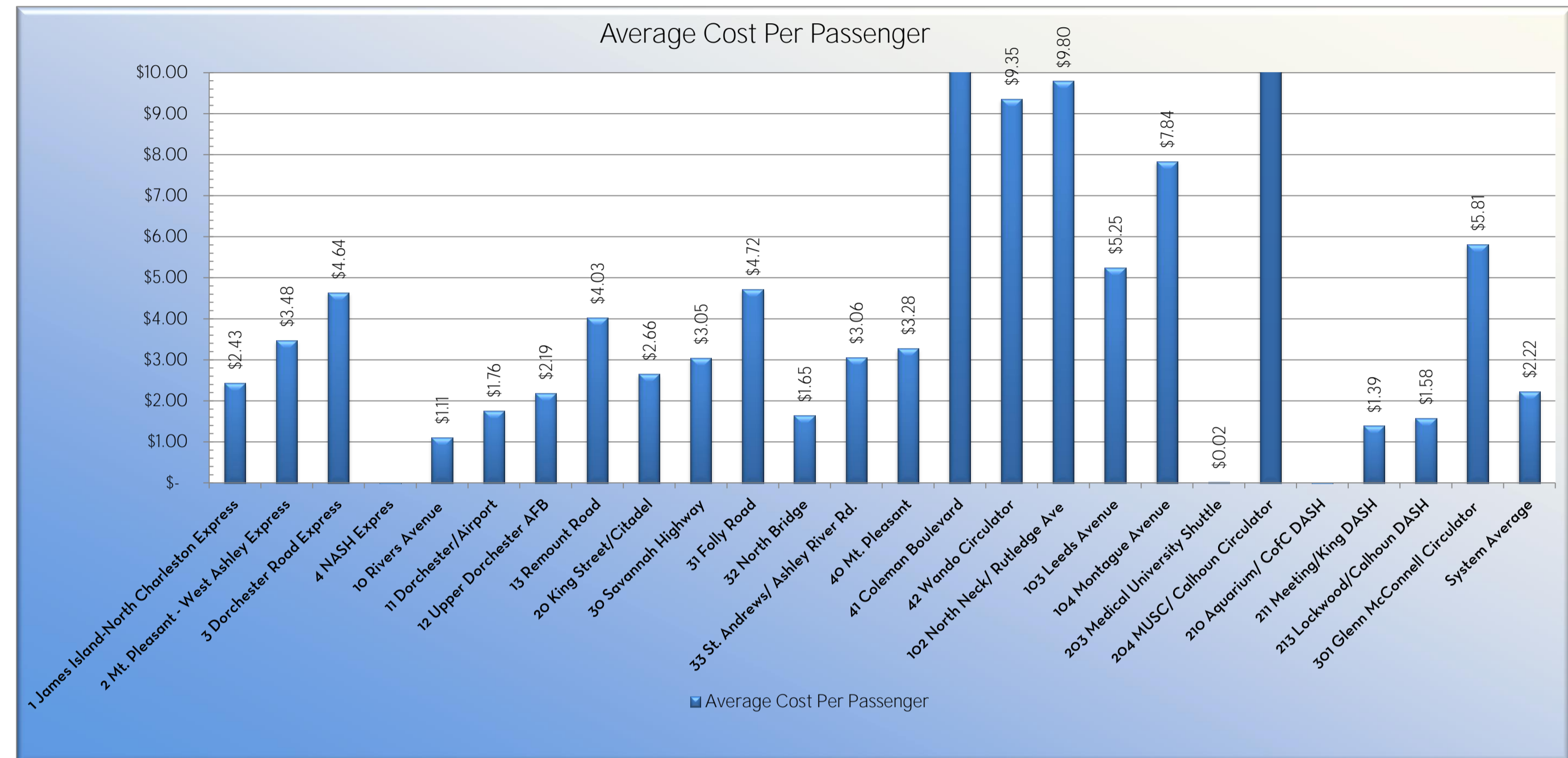
NOT meeting Revenue Recovery Standards

Meeting Passenger Per Hour Standards

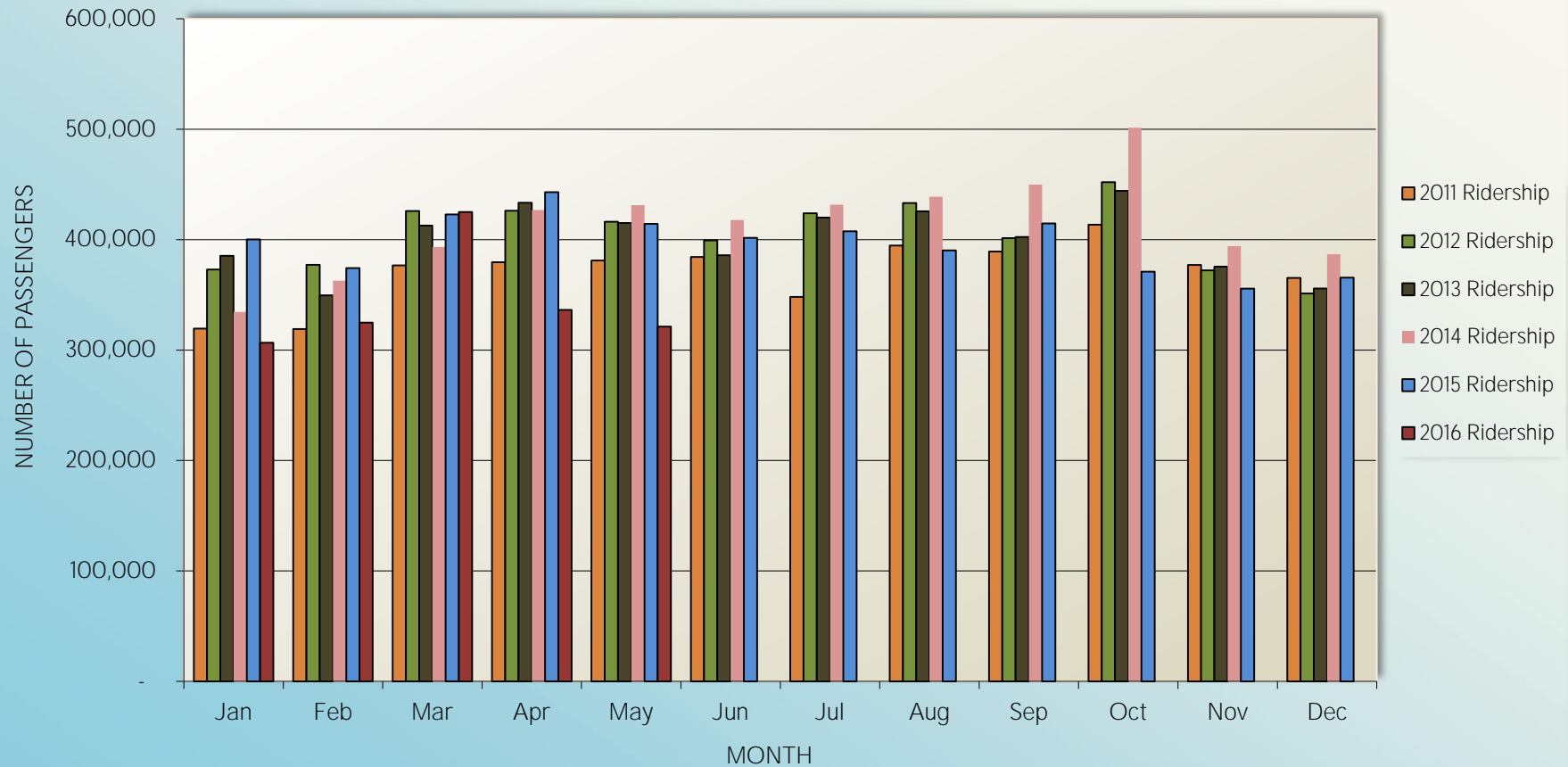
NOT Meeting Passenger Per Hour Standards

Average Cost Per Passenger for the Month of May 2016

Route Name	Average Cost Per Passenger
1 James Island-North Charleston Express	\$ 2.43
2 Mt. Pleasant - West Ashley Express	\$ 3.48
3 Dorchester Road Express	\$ 4.64
4 NASH Expres	\$ (0.13)
10 Rivers Avenue	\$ 1.11
11 Dorchester/Airport	\$ 1.76
12 Upper Dorchester AFB	\$ 2.19
13 Remount Road	\$ 4.03
20 King Street/Citadel	\$ 2.66
30 Savannah Highway	\$ 3.05
31 Folly Road	\$ 4.72
32 North Bridge	\$ 1.65
33 St. Andrews/ Ashley River Rd.	\$ 3.06
40 Mt. Pleasant	\$ 3.28
41 Coleman Boulevard	\$ 13.35
42 Wando Circulator	\$ 9.35
102 North Neck/ Rutledge Ave	\$ 9.80
103 Leeds Avenue	\$ 5.25
104 Montague Avenue	\$ 7.84
203 Medical University Shuttle	\$ 0.02
204 MUSC/ Calhoun Circulator	\$ 53.19
210 Aquarium/ CofC DASH	\$ (0.74)
211 Meeting/King DASH	\$ 1.39
213 Lockwood/Calhoun DASH	\$ 1.58
301 Glenn McConnell Circulator	\$ 5.81
System Average	\$ 2.22



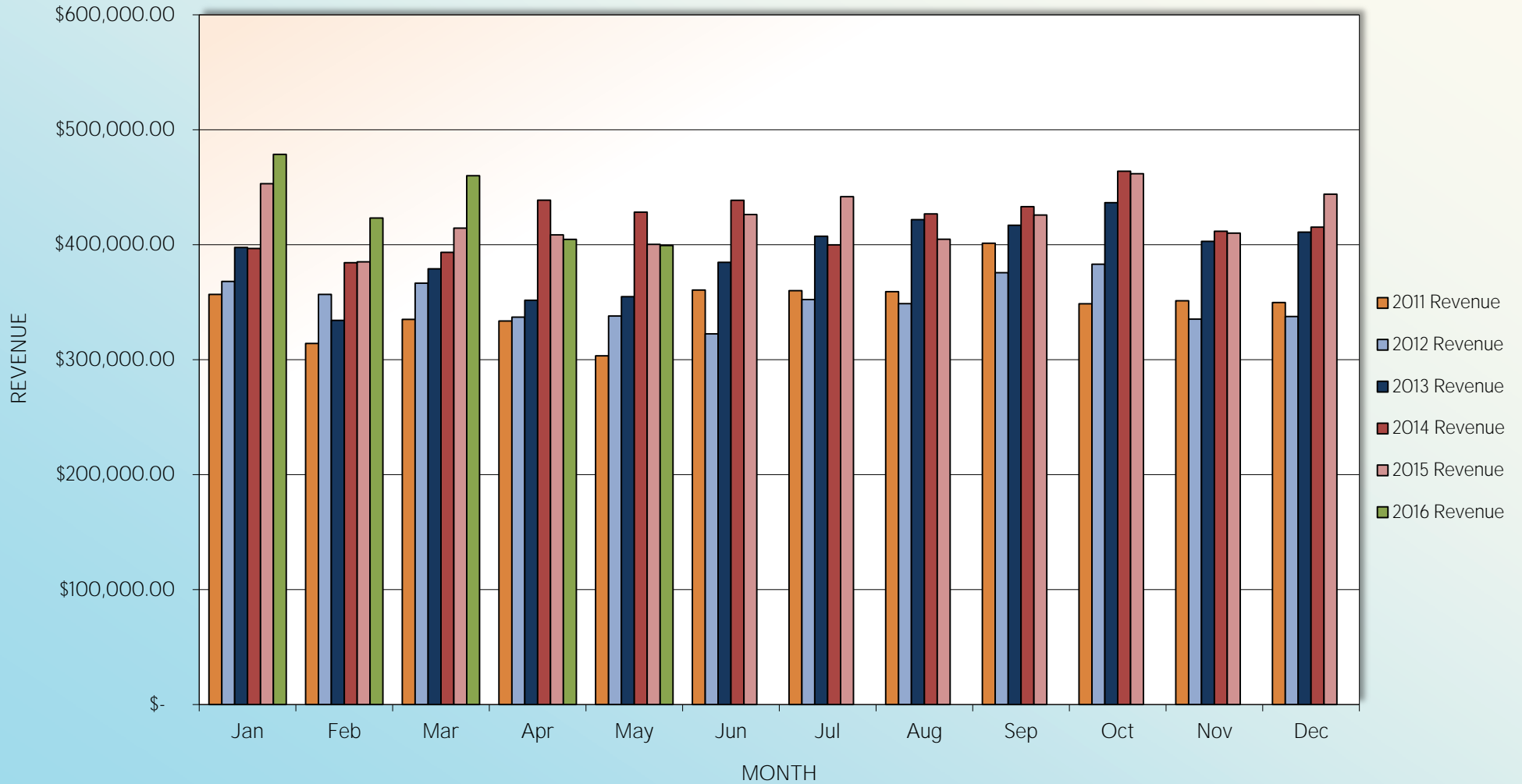
FIXED ROUTE RIDERSHIP Historical Through May 2016



Fixed Route Ridership for the month was 321,224 which is a decrease of 22.5% or 80,609 less passengers from the same period last year. YTD Ridership is down 16.6%.

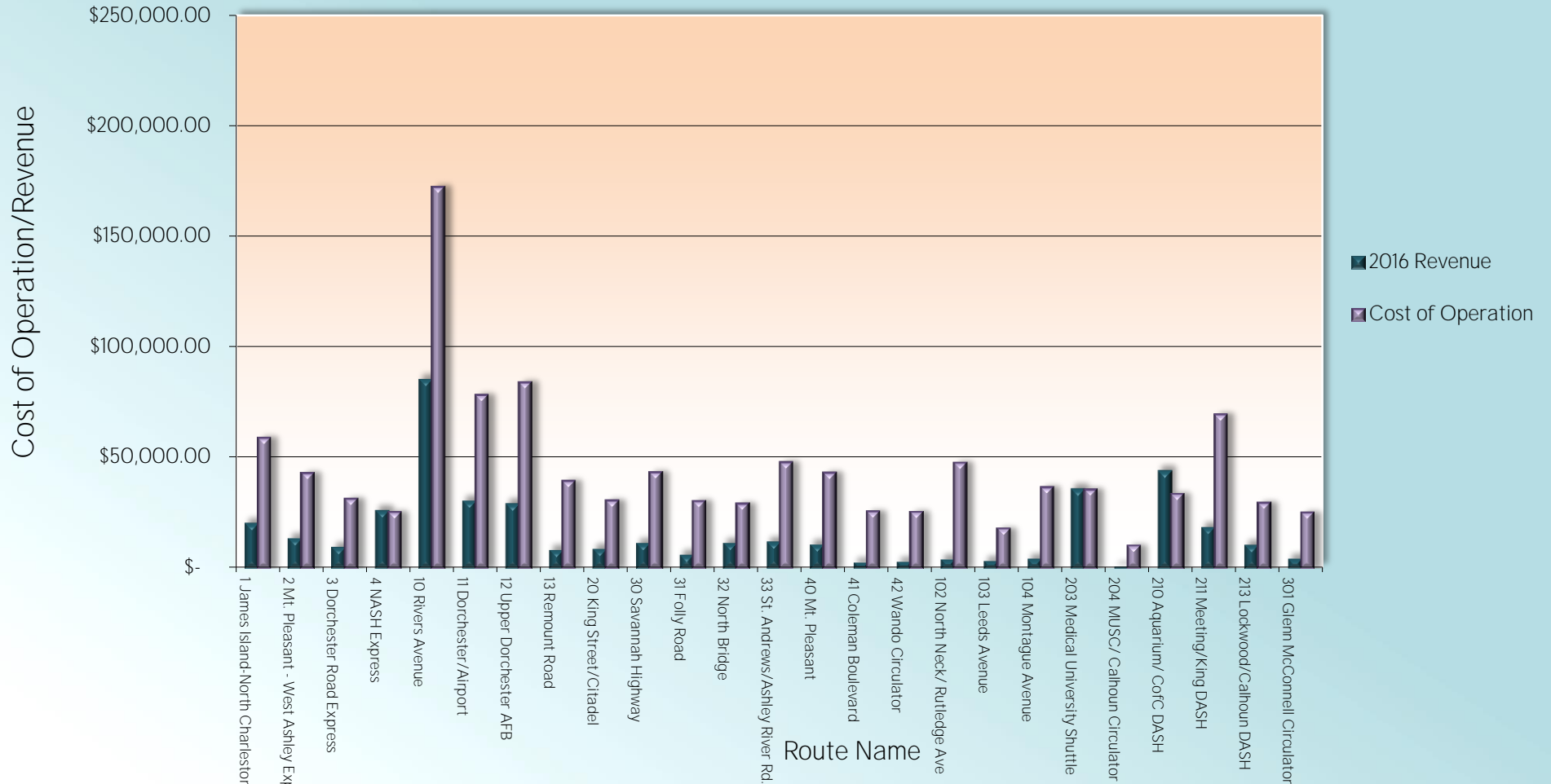
FIXED ROUTE REVENUE

Historical Through May 2016



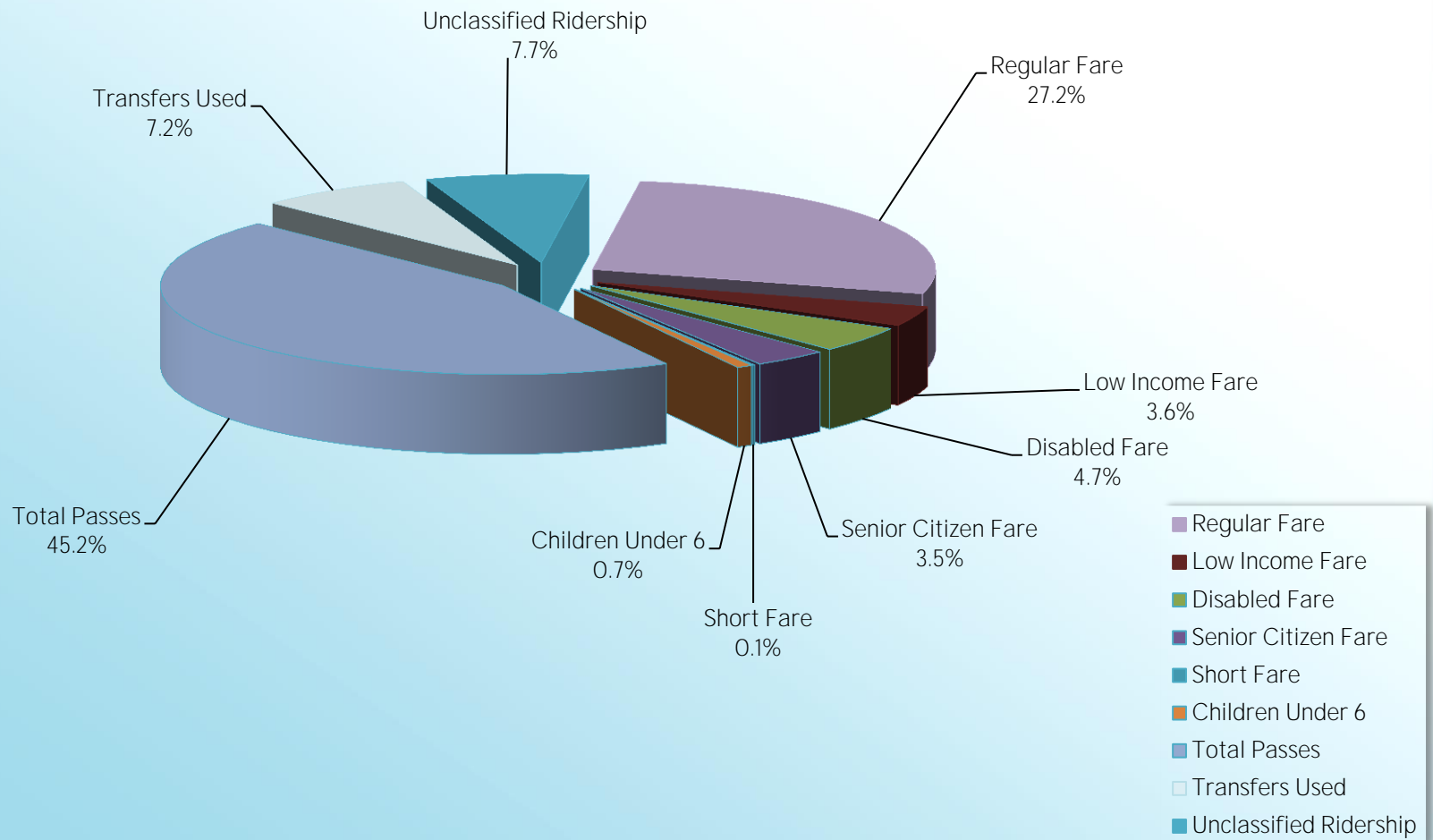
Fixed Route revenue for the month was \$399,325.07, a decrease of 0.2% from the same period last year. YTD revenue is up by 5.1%.

REVENUE V. COST BY ROUTE May 2016

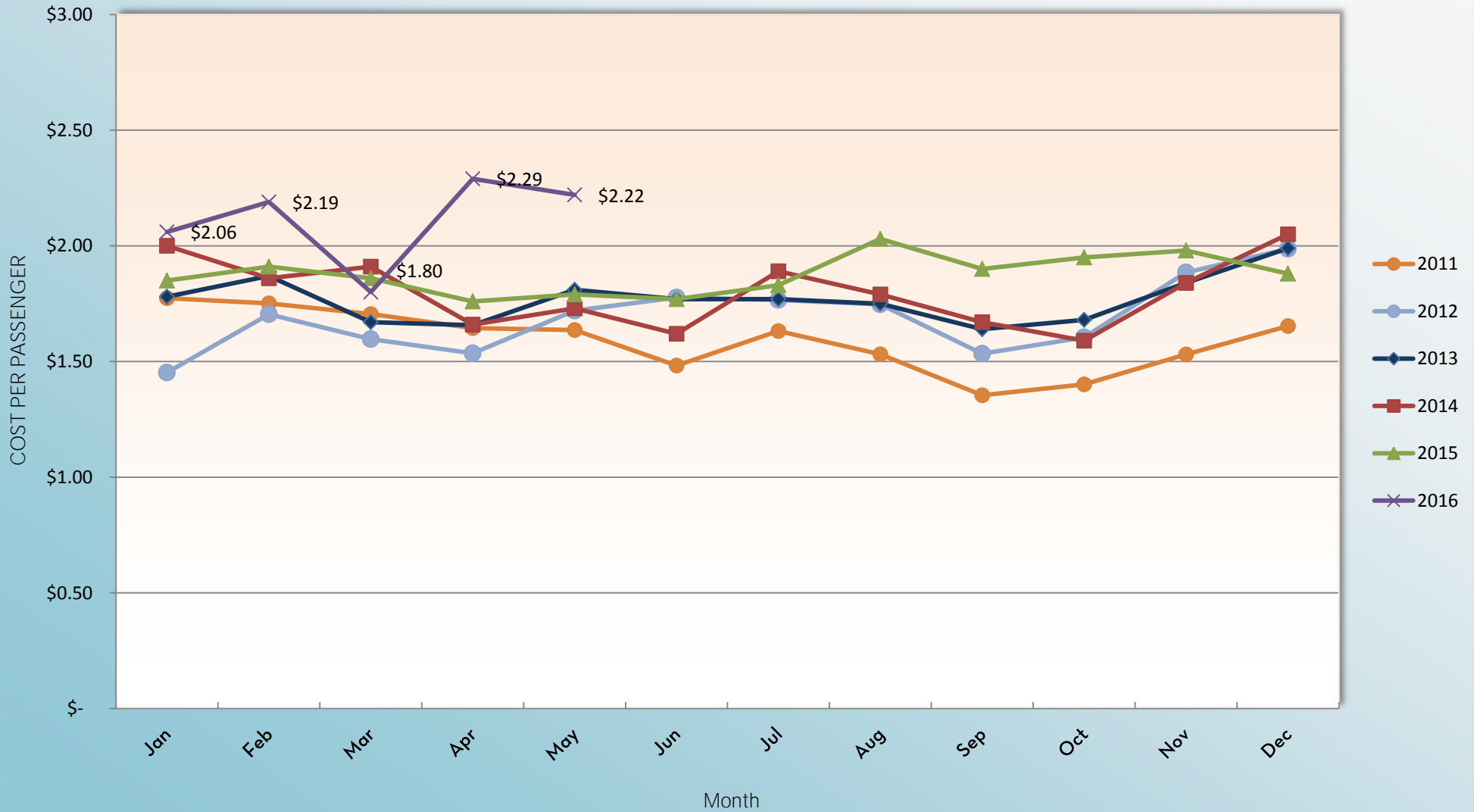


Farebox recovery was 35.9%, which means that 35.9% of the cost of service was captured in fares paid by passengers.

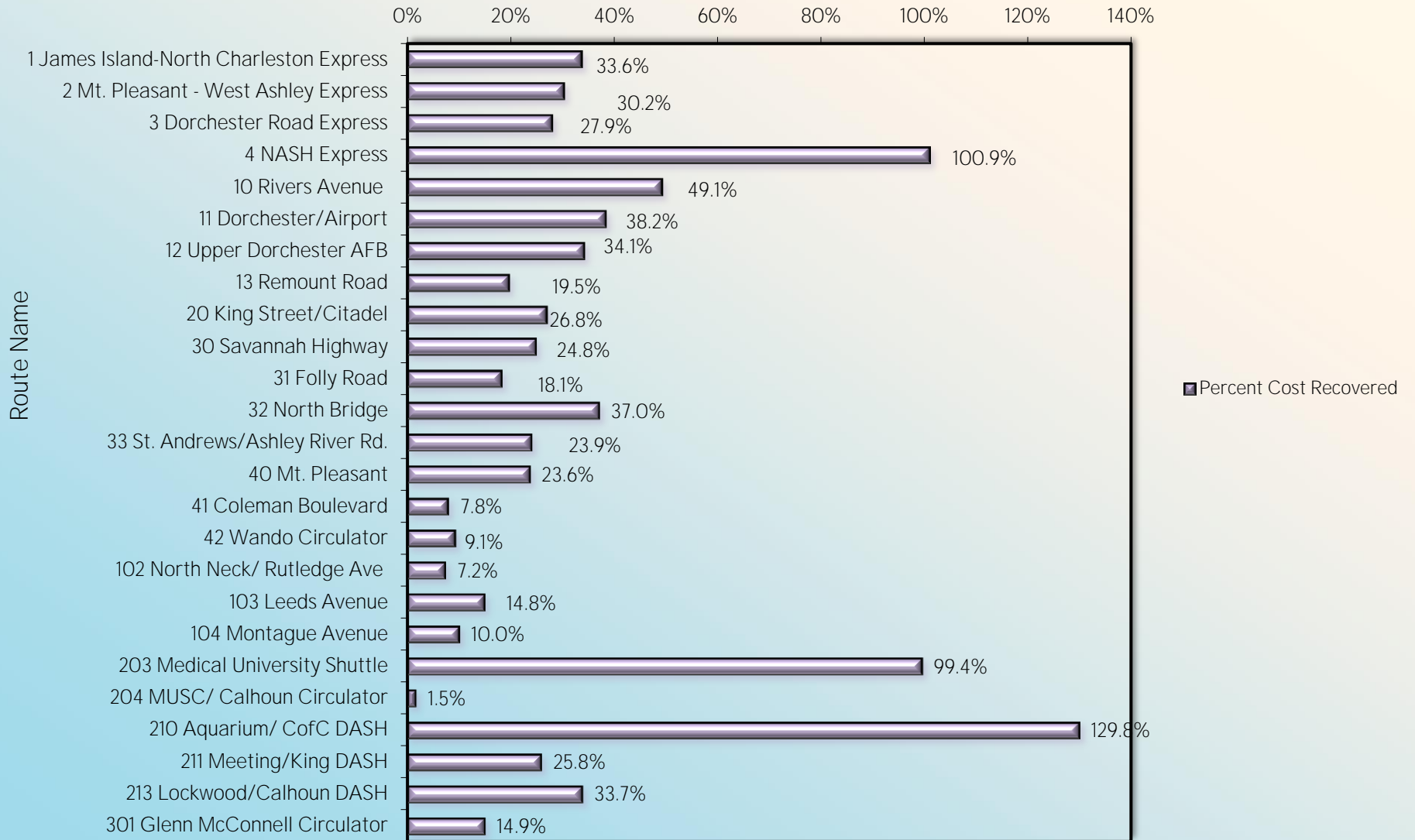
Ridership by Fare Type May 2016



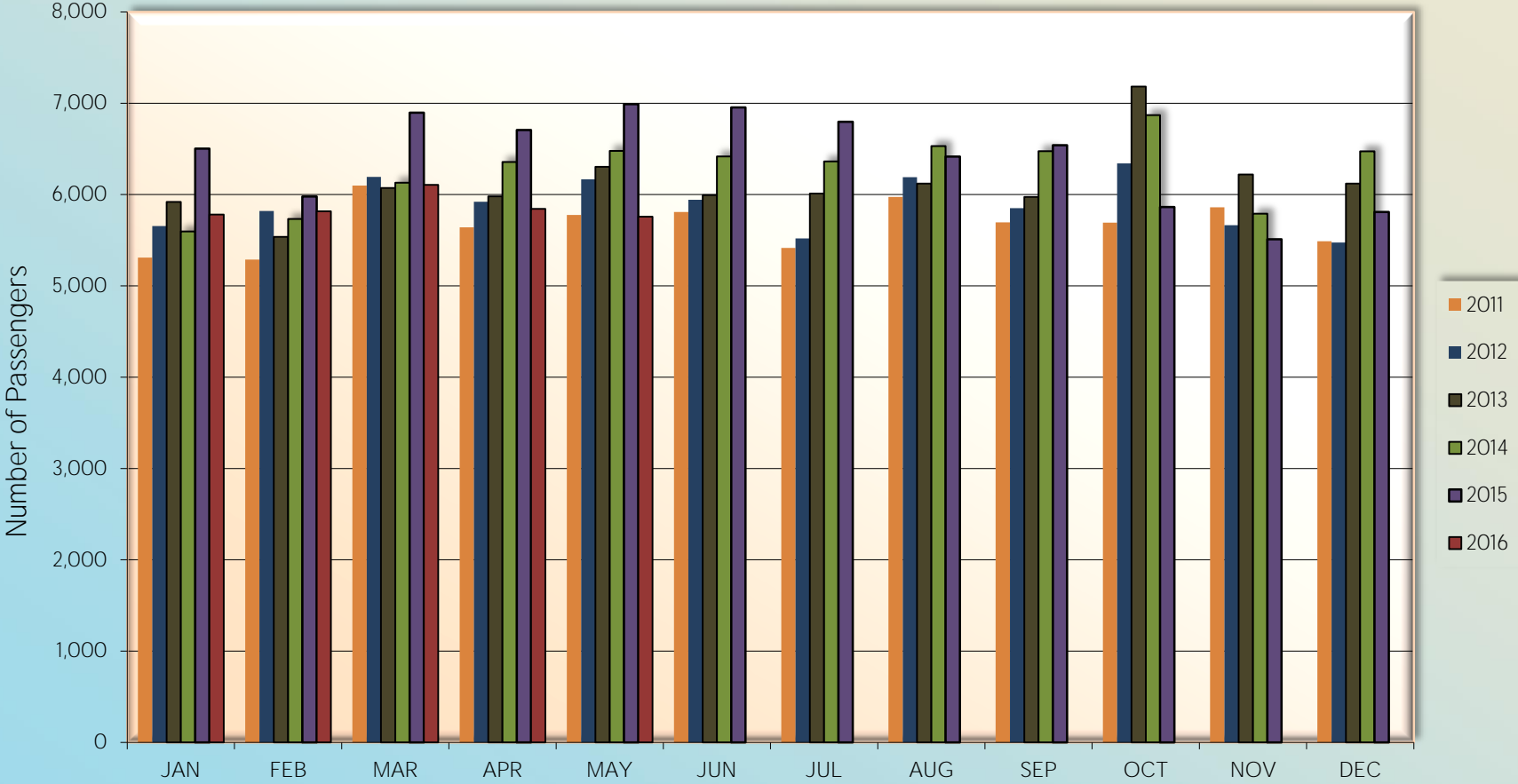
Fixed Route Cost Per Passenger 2011-2016



Percent Cost Recovered by Route May 2016

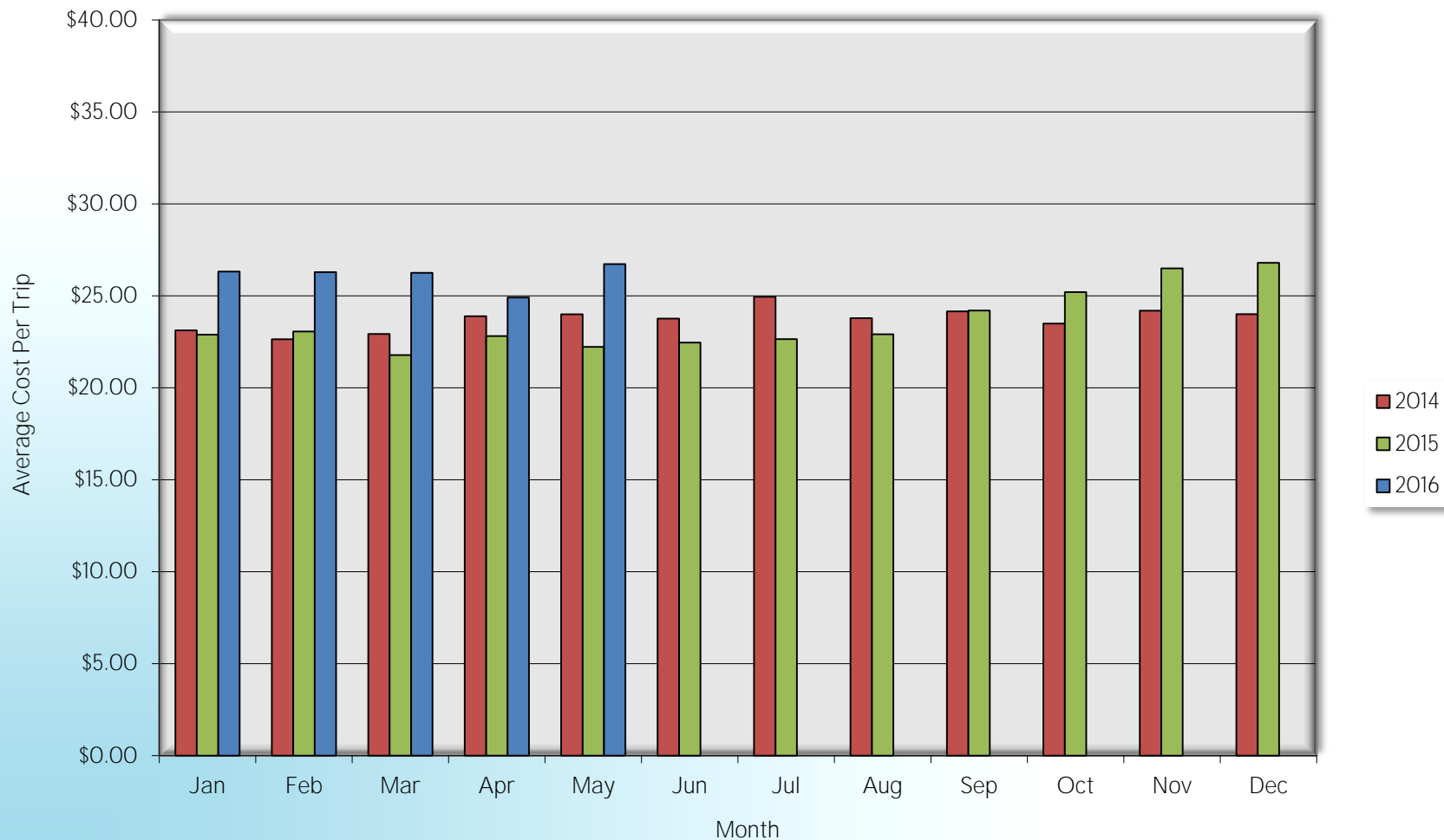


Tel-A-Ride Ridership 2011-2016



Ridership for the month was 5,758 passengers, which is a 17.6% decrease when compared to the same period last year. YTD Ridership is down 11.4%.

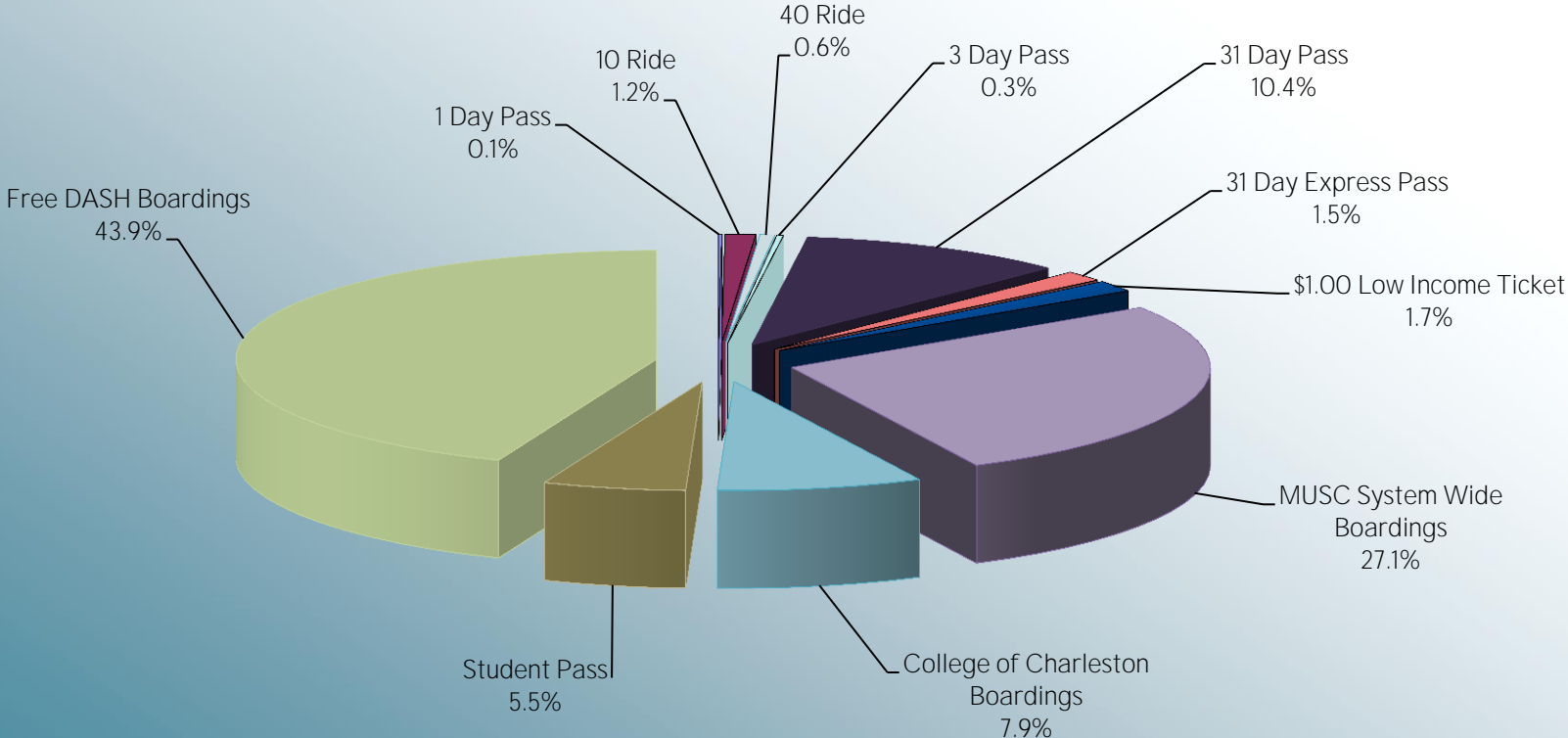
Average Cost Per One-Way Paratransit Trip



Average cost per trip is \$26.73 which is a 20.3% increase in the cost per passenger for the same month a year ago. Average cost is 15.7% more than last year's average.

Revenue/Cost/Ridership for the Month of May 2016		
Type of Fare		
Regular Fare	86,380	26.89%
Low Income Fare	11,447	3.56%
Disabled Fare	14,902	4.64%
Senior Citizen Fare	11,212	
Short Fare	319	0.10%
Children Under 6	2,322	0.72%
Wheelchair Count	3,503	1.09%
North Bridge Free Bike Use	28	0.01%
FREE Transfers from Tri Link	253	0.08%
Subtotal	130,366	40.58%
Type of Pass		
1 Day Pass	185	0.06%
10 Ride	1,670	0.52%
40 Ride	827	0.26%
3 Day Pass	362	0.11%
31 Day Pass	14,887	4.63%
31 Day Express Pass	2,201	0.69%
\$1.00 Low Income Ticket	2,402	0.75%
MUSC System Wide Boardings	38,829	12.09%
College of Charleston Boardings	11,317	3.52%
Student Pass	7,862	2.45%
Free DASH Boardings	62,999	19.61%
Total Passes	143,541	44.69%
Transfers		
Issued	29,725	9.25%
Transfers Used	23,008	7.16%
Unclassified Ridership	24,309	7.57%
Total Ridership	321,224	

Pass Use by Type May 2016



CARTA

Charleston Area Regional Transportation Authority

MEMORANDUM

TO: Ron Mitchum, CARTA Executive Director

FROM: Jeffrey Burns, Planning & Operations Manager

DATE: June 7, 2016

SUBJECT: Intermodal Center Project Update

CC: file

Over the last month, the project team continued efforts to finalize the building and site design plans. Staff reviewed the signage package and interior design for the facility with the partner agencies. The purchase/sale agreement with CSX Corporation was approved by North Charleston City Council and the next milestone is to execute that agreement and take ownership of the property.

The following is a brief overview of accomplishments and milestones:

- 1) Project Timeline:
 - a. Overall, the project is tracking about 6 months beyond the original schedule as impacted by the progress in negotiating the MOUs.
 - b. Finalizing agreements with partner agencies still presents a concern. The team is coordinating with project stakeholders to manage these risks.
- 2) A&E Design:
 - a. Building and site work is on-going by Davis & Floyd.
 - b. The project team holds weekly meetings to discuss issues as they arise.
- 3) Permitting & Zoning: Scheduled for June 2016
- 4) NEPA/NHPA:
 - a. The Draft Environmental Assessment document was approved by FTA. The 30-day public comment period closed on January 4, 2016.
 - b. A Finding of No Significant Impact (FONSI) was approved by FTA in late January 2016.
- 5) Amtrak Coordination:
 - a. The project team finalized negotiations with Amtrak. Amtrak has agreed to retain ownership of the boarding platform, which absolves CARTA and the City of North Charleston from carrying the cost of insurance.

6) Real Estate Process:

- a. An appraisal of the Gaynor St. site has been completed. A review appraisal has been completed.
- b. CSX has provided a draft Purchase & Sale Agreement and an appraised value of the property. Negotiations are actively occurring. FTA has approved the appraisals and suggested offer price to acquire the Gaynor St. site for their review.

CARTA staff continues to coordinate with FTA to ensure their staff is informed on our progress. FTA staff has been very supportive in moving this project to completion.

Upcoming tasks include completing the final design and construction plans, executing the purchase/sale agreement with the City of North Charleston, transfer ownership of the property, commence permitting and zoning approval, and to draft an Invitation for Bids (IFB) to secure a construction contractor.

Please feel free to contact me with any questions or for further information.